

## SECONDARY DISSEMINATION LOG

YOUR AGENCY: \_\_\_\_\_ YOUR ORI: \_\_\_\_\_ PAGE: \_\_\_\_\_

Date	Subject's Name, Race, Sex, and DOB OR Subject's SID Number or FBI Number	Name, Rank/Title of person to whom the record was given	Type of Data Disseminated (Be Specific)	Person Making Dissemination

All secondary dissemination of CHRI obtained from KCJIS (i.e.; NCIC/III, KS CCH and KDOC) must be logged and the log is required to be kept for a minimum of three years, although it may be advantageous to your agency to retain this log for a longer period. It is also recommended that all secondary dissemination of CJIS sensitive data (to include, but not be limited to, EPIC, REJIS, Nlet's IQ's, AQ's and FQ's) be logged.